

**Trustee's Meeting**  
**Heritage United Methodist Church**  
**Minutes for November 14, 2011**

Members Present: Ivan Haase, Linda Levitan Quigley, Kirk Baugher, Kristin Coleman, Bob Worner, Danny Jones

Members Absent: Jim Bennett, Brian Wildridge, Sally Lindberg

Also attending: Arch Johnson, Nancy Mitchem

The meeting was called to order by Chairman Worner at 6:35.

Arch Johnston gave the opening prayer.

**Approval of the minutes:** Motion by Linda Quigley, seconded by Kirk Baugher motioned passed.

**Financial report:** Ivan Haase presented the financial report. Copy attached.

**Administrator's Report:** Copy attached.

**Cleaning service:** No report.

**Compass:** Refer to Arch's administrator's report.

**Landscaping:** Work day was well attended and many projects completed. Thanks to all that were able help.

**Building D:** HVAC maintenance contract. Two bids were discussed. One from Cox in the amount of \$2,166.00 and the other from United in the amount of \$2,570.00. All of the services were comparable except that the United bid included all parts that are needed. Cox does not. Danny Jones moved that we accept the United bid, Linda Quigley seconded, motion passed. Please refer to Arch's report for additional information, copy attached.

**Playground equipment:** This equipment has been removed next to building "C".

**Adult Ministry building:** Concrete paths to be removed and contour of area to be worked on to improve drainage away from building "B".

**Quail Hollow Parsonage:** Painting to be completed. Refer to Arch's report attached.

**Traffic issues:** Linda Quigley moved to have asphalt speed bumps installed near the crosswalk on the access road in front of building “D” at a cost of \$895.00. Seconded by Kristin Coleman. Motioned passed. Kristen Coleman made the motion to have a sidewalk constructed in the median strips to improve pedestrian safety at a cost of \$2,155.00, seconded by Linda Quigley. Motion passed.

**Inventory of personal property: No report.**

**Portable storage units:** Approved the placement of a storage Pod for the rummage sale. It will be in the same location as last year, north side of building “C” January through April.

**Gutter repair:** It was pointed out that we have some major gutter issues. Bids will be solicited and presented to the Trustee’s at their next meeting.

**Valentine Dinner:** A request from the church’s Men’s Group to hold a fund raiser Valentine’s Dinner in fellowship hall was approved. Motion by Linda Quigley, seconded by Kirk Baugher. Motioned passed.

**Next meeting: TBA**

**Time: 6:30 PM**

**Location: TBA**

**Adjourned: 8:00**

**Respectfully submitted by Ivan Haase, Secretary.**